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# GDPR POLICY

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Erik Thun AB is committed to protecting your personal information, being transparent about what data we hold and giving you control over how we use it.

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

## **Visitors to our Website**

When someone visits [www.thun.se](http://www.thun.se) (referred to as Site), we use a third party service, Google Analytics and Simply to collect standard internet log information and details of visitor behavior patterns. We do this to find out things such as the number of visitors to the various parts of the site. This information is only processed in a way that does not identify anyone.

## **Information we may collect from you**

We may collect and process the following data about you:

Information that you provide by filling out forms on our Site. This includes information provided at the time of registering to use our Site, subscribing to any service, posting material or requesting further services. We may also ask you for information when you report a problem with our Site.

Any email sent to us, including any attachments, might be monitored and used by us for reasons of security, and for monitoring compliance with office policy. Email monitoring or blocking software may also be used. Please be aware that you have a responsibility to ensure that any email you send to us is within the bounds of the law.

Individual and business contact information (such as name, company name, physical address, email address, and telephone or fax number).

Names, email addresses and telephone numbers of others to whom we are asked to send information.

Information provided in response to surveys

## **How We Use The Information We Obtain**

We may use the information we obtain to:

Provide products and services you request (such as logistics, financial services and other business related services).

Provide customer support and respond to and communicate with you about your requests, questions and comments.

Offer you services we believe may interest you.

Send information to your contacts if you ask us to do so.

Process claims we receive in connection with our services.

Operate, evaluate and improve our business (including developing new products and services; managing our communications; analyzing and enhancing our products and services; and performing accounting, auditing, billing, reconciliation and collection activities).

Perform data analyses (including market and consumer search, trend analysis, financial analysis, and anonymization of personal information).

Protect against, identify and prevent fraud and other criminal activity, claims and other liabilities.

Comply with applicable legal requirements and our policies.

### **Information We Share**

We do not sell or otherwise share personal information about you, except as described in this GDPR Policy. To perform our delivery services, we share shipping information with third parties such as shippers, consignees, agencies and third party payers and recipients. We also share personal information with third parties who perform services on our behalf based on our instructions. These third parties are not authorized by us to use or disclose the information except as necessary to perform services on our behalf or comply with legal requirements.

We also may disclose information about you (i) if we are required to do so by law, regulation or legal process (such as a court order or subpoena), (ii) in response to requests by government agencies, such as law enforcement authorities, or (iii) when we believe disclosure is necessary or appropriate to prevent physical harm or financial loss or in connection with an investigation of suspected or actual illegal activity.

### **Wi-Fi**

Visitors to our buildings may opt to utilise our Guest Wi-Fi. If so, we may collect data about your device, the volume of data that you use, the websites and applications that you access and your usage by access time, frequency and location.

### **Data Transfers**

We may transfer the personal information we collect about you to countries other than the country in which the information originally was collected. Those countries may not have the same data protection laws as the country in which you initially provided the information. When we transfer your information to other countries, we will protect that information as described in this GDPR Policy and in accordance with applicable law. We use contractual protections for the transfer of personal information among various jurisdictions (including, for example, the European Commission's standard contractual clauses).

### **Access and Correction**

Subject to applicable law, you may have the right to obtain access to personal information we maintain about you by contacting us as indicated in the "How To Contact Us" section of this GDPR Policy. To help protect your privacy and maintain security, we will take steps to verify your identity before granting you access to the information. In addition, if you believe that personal information we maintain about you is inaccurate, subject to applicable law, you may have the right to request that we correct or amend the information by contacting us as indicated below.

## **How We Protect Personal Information**

We maintain administrative, technical and physical safeguards designed to protect the personal information you provide against accidental, unlawful or unauthorized destruction, loss, alteration, access, disclosure or use. Although we take steps to limit access to our facilities and vessels to authorized individuals, information that is located on the outside of a package or letter may be visible to others.

## **How To Contact Us**

If you have any questions or comments about this GDPR Policy, or if you would like us to update information we have about you or your preferences, please contact us by e-mail to:

[dataprotection@thun.se](mailto:dataprotection@thun.se)

You also may write to us at:

Erik Thun AB  
Attention: IT Department  
Box 900  
531 19 Lidköping  
Sweden

This Policy was approved 2018-05-18

This Policy was adjusted 2021-05-18

by the Management of Erik Thun AB